

# Ad·Visor

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Tuesday, August 22, 2023

Volume LXVIII No. 34

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(34f)

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(34p)

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High School Diploma required. No experience required. Successful candidate should possess the ability to follow standard operating procedures and have excellent safety awareness. Additional requirements include good organizational and accuracy skills, attention to detail, a strong work ethic, and ability to work independently and with a team. This is a full-time position working a 12-hour rotating shift.

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4808 F Ave • Marcus, Iowa 51035  
Fax 712-376-2815

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- Experience developing and executing marketing plans and overseeing production of print and digital marketing collateral.
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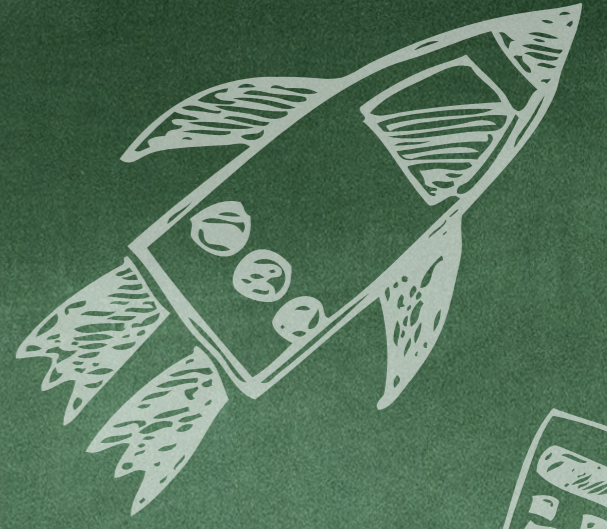
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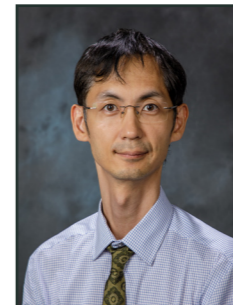
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- Data entry and oversight, including ensuring the accuracy of our data
- Managing incoming and outgoing communication with prospective students, including tracking inventory of print promotional materials and overseeing student workers who help with large-volume mailings
- Responding with exceptional hospitality and helpfulness to email, phone and in-person inquiries about Northwestern College
- Helping host prospective students and their families who are visiting campus

Qualified applicants will be fast learners with advanced organizational and record-keeping skills. A bachelor's degree is preferred, but relevant professional experience will definitely be considered. The successful candidate will also exhibit our Team RED values (relational, energized, driven). The position begins in September.

The successful candidate will have an authentic Christian faith and a commitment to Northwestern's mission.

For more information and to apply, go to [nwciowa.edu/employment](http://nwciowa.edu/employment)

Northwestern College  
Orange City, Iowa

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## HR ASSISTANT

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- Job Advertising in newspapers and online resources.
- Excellent understanding of Microsoft Office Suite programs.
- Work with sensitive and personal HR & Payroll documents.
- Plan company Christmas party and other company events.
  - Back-up of receptionist & mailroom.
- Assist payroll department with projects and data entry.

Having a helpful and friendly attitude while assisting employees and customers is a must. Your aptitude for organization, accuracy, and multi-tasking skills are required. Education and experience with word processing, spreadsheets, and basic office skills helpful. Both written and verbal communication skills are applied daily. On-the-job training will develop the specific skills needed to perform the role effectively.

Please apply at the Corporate Support Center, or email to: [hrmanager@diamondvogel.com](mailto:hrmanager@diamondvogel.com)  
Applications and company information are available online at [DiamondVogel.com](http://DiamondVogel.com)

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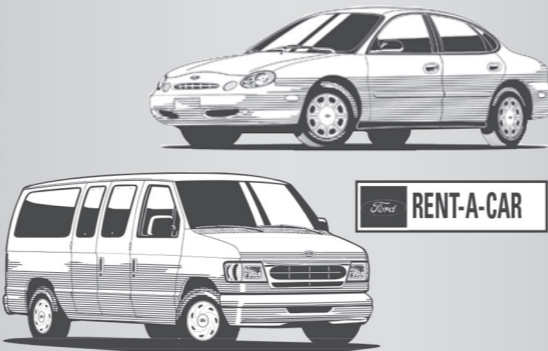
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**pool hours for labor day weekend**

Stay cool this Labor Day weekend! Spend some time at the Orange City Aquatic Center.

- Saturday Sept. 2: 1-5 pm / 6-7:25 pm
- Sunday Sept. 3: 1-4:25 pm
- Labor Day, Sept. 4: 1-5 pm
- Tuesday Sept. 5: Dog Swim 6-7 pm

*Free will donation - Goes to updates in the dog park*

Contact Noah with questions:  
[prdir@orangecityiowa.com](mailto:prdir@orangecityiowa.com) or (712)707-4885



color your life vibrant



welcomes **MARK HULSHOF**

VEA is excited to announce the addition of Mark Hulshof. He comes to us after 23 years in education, fulfilling various educational leadership roles. Additionally, Mark has an educational background and years of experience in finance. He and his wife, Jill, reside in Sioux Center and have 3 children. Mark is excited to shift his passion for education to teaching you about insurance and assisting you with your insurance needs. Join us in welcoming Mark to the VEA team!

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 177 Acres M/L of Unimproved Farmland in Woodbury County, IA

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 Thurs. Sept 7th, 5:00 pm  
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Fri. Sept 8th, 10:00 am  
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**LABOR DAY SCHEDULE**

\*\* All Monday residential will be done on Tuesday with the normal Tuesday pick/up. We will be running double routes and cannot return to empty containers that were blocked or out late. Please have all garbage to the curb before 7:00 a.m. Tuesday, September 5th.

710 Ohio Ave. SW • Orange City, IA 51041 • 712.737.2645

**POSTPONED TO 8-30-23**

**August 30**  
 from 5-7pm  
 for Arts on Central

Sample each participating chamber business' "frank" and then vote for your favorite (Joe's of course!)



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August 25-September 4

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## \$5,000 Sign-On Bonus for Nurses

Village Northwest Unlimited is looking for a Nurse and in addition to your salary will pay a sign-on bonus of \$5000 during the first year.

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## NEW DATE AUGUST 30 5:00 - 7:00

### POSTPONED TO WED, AUG 30TH

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